



LNNLRCD Meeting Date: May 05, 2005 Time: 7:00PM

I. Call to Order and Roll Call – Joe called the meeting to order at 7:02PM.

Board Member	Joe Olliges	-	Acting President
Present:	Herb Hill	-	Personnel
	Bill Piper	-	Treasurer
	Jerry Sellers	-	Member at Large
	Dan Dummett	-	Member at Large

II. Pledge of Allegiance

III. Approval of Agenda: Bill motioned to approve the agenda. Dan seconded the motion. Motion approved unanimously by roll-call vote. [05-05-01]

IV. Approval of April 7th Minutes: Jerry motioned to approve the April 7th minutes. Bill seconded the motion. Motion approved unanimously by roll-call vote. [05-05-02]

V. Treasurer's Report: Bill went over the numbers listed on the treasurer's report. April's expenditures including \$500 for carp removal and a \$451.73 for Federal Income Tax on employees. Joe motioned to approve the treasurer's report. Herb seconded the motion. Motion approved unanimously by roll-call vote. [05-05-03]

VI. Board Member Reports

A. Joe Olliges – Functional Areas of Responsibility – Joe suggested that the board adopt the attached Functional Areas of Responsibility that he outlined. The board agreed to adopt it without voting on it.

B. Bill Piper –

1. Annual Budget for FY2006 - Joe suggested holding an open special meeting on May 12th to discuss the FY2006 budget. Chuck Jolicoeur asked if the board had to give a 30-day notice before a meeting to discuss the budget and the board responded that the 30-day notice was for the tax levy, not the budget. Joe motioned to hold a special meeting on Thursday, May 12th at 8:00PM to discuss the FY2006 budget. Herb seconded the motion. Motion approved unanimously by roll-call vote. [05-05-04] Tabled till special meeting on the 12th. The RCD received the tax computation report from the county last week. They got the full 75 cents per 100 dollars of property value that they are allowed. The amount requested at the tax levy last year was \$239,000. The total value of the property in the district was \$17,406,736 and the total extension is \$130,550.52. Jerry asked what the \$204,644 for commercial property was and Becky said that last year the board assumed it was the golf course or the New Landing Utility. Jerry asked about the category that indicated New Property at \$636,006. Chuck guessed that the assessor's office was just listing that figure separately for the RCD's information, not that they were getting more money for it. Bill wondered if that shows that the property will go up by that amount next year and Chuck felt that it was already factored in for this year. Jerry wants to find out from the supervisor of assessments office where that figure comes from – Bill said he would go there to find out. The figures are based on last fiscal year from January 1, 2004 to December 31, 2004. Joe asked whether taxes were taken out and Becky said that taxes were paid on the property that was purchased in 2003 and was taken out of the Land and Building category. The taxes on wages are taken out of the Wages category.

Bill went over the annual treasurer's report, which has to be reviewed by the accountant before it can be approved. Jerry and Dan asked about the property and dredge loan and Bill said that they took out a loan for the purchase of the 23 acres in 2002 and then they added another \$60,000 to the loan in 2003 to cover the extra dredging of the lake done that fall. They paid \$3,050 an acre for that property. Joe said that they took the 60,000 extra out for the dredging because the weather conditions were so favorable and a lot of

silt was being taken out at such a good rate that they decided to take out both islands (originally only one was removed) and they took out more silt at other sites as well. The annual treasurer's report will be approved by the board at the next meeting following the accountants review and approval of it.

2. Tax Levy – Tabled until next month

C. Herb Hill – Clean-up Day - Herb Hill, Joe Gargano, Jerry Sellers, Jerry Skyles, Frank Holan, Tom Wendling, Jim Proper, and Bob Chovanec erected the fence around the grassy areas of the lake court center. Herb said that the LCC kitchen is done – Bob Bortman, Marty Portner, Joe Gargano, Becky Breckenfelder, and Bob Chovanec helped with it and he felt that it was a very successful endeavor. Eileen Kane, Donna Moody, Judy Wendling, Tammy Fane, Lorraine Murray, and Vivian Schings did the windows. Tom Wendling, Frank Holan, and Gene Potaczek worked in the basement.

Herb will be getting Superior in to do the finishing touches on the building renovations to include adding seed and fertilizer and checking the air-conditioner.

D. Jerry Sellers – Campground Clean-up – There were five people who helped clean up the campground on Saturday to include Herb O'Rourke and John Mulholland. Tim said that a lot was accomplished on clean-up day, however, there is still more things that need to be taken care of. He asked if the RCD wanted a summary of the RCD items that they discussed at their meeting. Herb said yes. Some items that they discussed were staining the steps over the guardrail, rocks, & straightening the signage on the dam.

Jerry said that right before the campground fence there is a campsite that has been created and the area there is really torn up from people using it as a turn-around. Originally, they had proposed putting in gravel there, however, upon looking at it closer, Jerry felt that that might not be the answer. Instead, he would like to pull the chain back closer to the burn-pile to close that area off or pull up the posts from the old east beach and put them in along the road so that four wheelers and trucks couldn't pull off and use it.

Joe said that before they make any decisions regarding moving the chain or putting in posts, they need to find out where the RCD's property ends because the New Landing Utility owns 3 acres right around there but he doesn't know where their property begins or ends. Obviously, they can't do anything on the Utility's property. He said he would try to find out if Willett-Hofmann has a survey of it and Ralph said he would check at the NLPOA office whether they have documentation on it. Becky agreed with Joe that they need to find out where the property line is because a similar situation was discussed a couple years ago. They had a problem with people camping outside the campground without a permit and at that time the board decided to allow people to camp there as long as they get a permit the same as if they were camping in the campground. **(In the July 10, 2003 minutes it was stated that the property immediately outside the campground chain is still RCD property, however, it is not clear where the property ends and where New Landing Utility's property begins).** Joe is in favor of putting up the posts to deter cars rather than putting in gravel.

E. Dan Dummett

VIII. Employee Reports – Becky – Boat stickers – Becky is getting the boat stickers issued as quickly as she can. Herb commented on a boat that was at the dam and said that the owner of the boat (a new property owner's son's friend) will be removing it by Friday.

IX. Old Business

A. Fishing Club – Tim Spelde - Request for Dock by Dam – The fishing club proposed building a 30' by 6' dock first, then if the RCD likes how it was done then they would proceed with a 40' by 6' dock. The dock would cantilever over the lake 2'. The material to be used for both docks would be AC2 treated wood to keep it cost effective. 30' by 6' dock material (Cost \$800 w/o sales tax), 40' by 6' dock material (Cost \$1,100 w/o sales tax) rental of a posthole digger will be \$100. The first dock would be installed closest to the dam below the parking lot side. The fishing club will provide the labor while Ken Oltmanns is donating the use of his generator so they can use a power screw gun and other tools to expedite the project; he will also help in supervising the project, which Tim figures will cost about \$150 to \$200 for his time. One

weekend the volunteers would set the posts in concrete and then the following weekend they would come back and construct the dock. Tim suggested putting in stairs or a ramp between where the boat racks are at and Joe said he wasn't in favor of putting in a ramp. Tim asked about putting in a couple steps instead and Joe said that it could be a possibility. Joe asked whether the fishing club would be willing to pay for Ken's labor and Tim said that he had thought of proposing to the club buying a bench to install down there, however, he can bring it up (although \$200 is a pretty big hit on their budget). Herb will work with Tim on finalizing the details of the project and will bring the figures to the May 12th meeting for board approval.

B. Tennis Court Improvement – The Dixon Park District put Dan in contact with an asphalt company, however, they are booked up at this time. Glenn Baldwin, called Dan with information about other companies that do tennis court surfacing. Dan is working on getting some quotes. Tabled until June meeting.

C. Boards for Dam – Dan said that he didn't have anything to report on the dam boards, however, he did set a time for the week of the 18th for Wendler Engineering to do the inspection of the dam. Wendler said that it would take them about a day to do the inspection, unless they ran into something out of the ordinary. He asked them about the weight limit of the dam and they said that they would look into it although it is not a typical part of the inspection. Herb asked about using an underwater camera to look at the footings of the dam and Dan said that that is not a required part of the inspection, Bill didn't think you would be able to see anything down there with it. Dan Nicolini asked if they could ask the engineer if it is worthwhile for them to take a benchmark and survey the dam, taking a couple points on it to find out if the dam is shifting or not. Dan D. said that he didn't see anything of that nature in the report, however, he can ask. The cost will be about \$1,600, the board approved up to \$2,000 to allow for other costs like the weight limit info.

D. Status of Conservancy – Jerry is still in contact with Bill Kliman of the Nature Conservancy and in terms of selling or donating land on Flagg Road to the RCD to expand our silt basin, he indicated that they wouldn't be making any decisions for a year. He recommended that the RCD compile a letter to let them know of their interest in acquiring some of the property there after the year is over. In the interim he suggested that there are some short-term things that can be done like isolated the cattle from the stream and contacting Dan Pierce for recommendations on remediation of the shoreline there.

E. Orland Property – Silt Basin – Jerry and Frank met with Ralph and walked the property to look at where they could construct a silt basin. He was very amenable to the RCD doing that. Jerry will be writing a memorandum of understanding to indicate their interest in proceeding with that. Jerry feels that they need to hire someone who normally does that type of work to design the silt basin. He doesn't have any figure yet, however, he will try to get Bill a figure for budgetary purposes.

F. Carp Fishing – There was only about 600 lbs. of carp removed from the lake this year so the fisherman recommended that the RCD skip a year or two and just keep tabs on how many carp are fished out of the lake and what the spawn look like to decide when it should be done again.

G. Stocking Program – Jerry got pricing on fish: 10"-13" Muskies – Qty 88 at \$7.50 ea., 5"-7" Walleye – Qty 1,000 at \$1.35 ea., 4"-6" Small mouth bass – 500 at \$1.35 ea. For a total of \$2,685, which is under the budget. He asked them to reserve the fish for the RCD pending the board's approval. 15th of September and October 1st. Rick O'Neal, with the IDNR, said that he will be down here sometime after October 15th the shock the lake. The IDNR's opinion on small mouth bass was that they didn't feel that they would reproduce on their own so if the RCD wanted small mouth bass to be a part of their fishery, then they would have to stock them every year.

H. Beaver Trapping – Jerry has contacted Sid to have him start trapping beaver again.

I. 1. Goose Patrol - Frank Durkin was in charge of the goose egg addling program for this year. A total of 47 eggs were addled and 8 nests were destroyed, with disposition of the eggs by burial. Frank feels that they should continue this program each year to help control the resident goose population.

2. LMC – Frank presented an LMC Informational Packet that he put together using information that he gleaned from various portfolios and files. It consists of three major categories – major objectives, secondary objectives, and annual objectives. Examples of major objectives are the land acquisition on

Clear Creek for the expansion of the Flagg Road Silt Basin, maintenance and clean up of the existing Flagg Road Silt Basin and the establishment of a silt basin for Babbling Brook. Watershed management and lake bank and stream bank stabilization. Frank said that one area on the lake that needs to be addressed is the eroding peninsula at the North end of the old dam. He had thought that it was owned by the RCD, however, Chuck said that he didn't think it was. Chuck agreed to help Frank find out to whom it does belong to. Examples of Annual objectives: lake water analysis and the affects of septic systems on the lake, stocking and shocking the lake, lake structure, RCD property clean-up details, goose and beaver control, dredging and lake areas, and state and federal grants. They will use the newsletter to get volunteers interested in involved in LMC. In regards to shoreline stabilization, Becky asked Frank if the LMC had considered suggesting to the RCD that they indicate to lakefront property owners that need to stabilize their shorelines the importance of such and the fact that they are losing their land every time it erodes into the lake. She added that perhaps the RCD could even offer to defray the cost of stabilizing the property owner's shoreline, (as had been recommended by Dan Pierce in the past, with respect to the upstream property owners). Frank felt that they should first establish the basins at both inlets coming into the lake to control the silt coming in that way and then they can approach the stabilization of the whole lake. Becky also brought up a past concern of Jerry's, which was better public relations and communication (like they have been doing with the newsletter articles) with the community to let them know what the RCD is doing and has accomplished. Frank said that they are addressing the area of communication by adding a special LMC segment in the Lost Lake News. Herb recalled that in the past the RCD had posted recommendations regarding shoreline stabilization techniques that property owners could do themselves like planting certain buffer grasses along the shoreline to protect it and deter geese. Frank will be submitting the packet to Jerry for his review.

J. Review of Bill Nordman Bids – Jerry obtained bids from Nordman for two different jobs: one was for NTE \$2,400 to load and haul approx. 2,200 cubic yards of spoils from the Flagg Road Silt Basin to the 23-acre site and to level both sites. The second bid was for \$2,100 to build a deflection island in the larger first pool on the other side of the bridge at the Flagg Road Silt Basin so that in the future they would be able to reach into the pool with a backhoe to get the sediment out (which they can't do right now). They would use the concrete that they took from the front of the lake court center to construct the deflection island. Herb asked if Jerry obtained any other bids and Jerry said no. Bill said that if it is under \$2,500, there doesn't have to be. Herb asked if they did get some property to expand the silt basin, would the current proposed work fall in concert with their future plans. Jerry said that he felt that the work would fit in with whatever future master plan they propose. Joe said that Nordman removed quite a bit of silt in 2003 at a very low per cubic foot price. Based on the past work that Nordman performed, Joe feels that Jerry was diligent in getting the quote from him because it was done at the lowest rate possible. Joe motioned to approve Nordman's proposal NTE \$2,400 to remove the 2,200 cubic yards of silt from the Flagg Road Silt Basin to the 23-acre site, leveling both sites afterward and the second proposal of \$2,100 to construct the deflection island to deflect water flow and to give them a footing to clean the larger pool at the silt basin. Bill seconded the motion. Motion approved with Joe, Jerry, Herb, and Bill in favor of the motion and Dan against the motion. [05-05-05] Dan said that he would prefer that other proposals be obtained for a comparison and that he understood that there had been past work performed by the contractor to give them a basis to accept the proposal, however, as a new board member, he didn't feel that he could make a prudent decision. Jerry will schedule and oversee the two projects. Just coming on the board at the time, Joe didn't recall if there were other bids submitted beside Nordman/Benesch who performed the work two years ago. Joe asked Becky to pull the dredging file for Dan so that he can take a look at what was done and the actual cost to remove the silt that year.

X. New Business

A. Gene Potaczeck Request for Purchase of Part of 23 acres – Although is on the Lost Nation Board, Gene said that he was on his own in bringing this to the board. He would like to explore the possibility of Lost Nation (if they agreed to the idea) acquiring 3-5 acres of the property that abuts Hickory with access from Flagg Road. Joe said that the RCD can't just sell their property, they have to have an auction where it would go to the highest bidder. He added that he would not be in favor of entertaining any sale of that land until they knew they were going to get the acreage by Flagg Road Basin. Jerry said that at this point in time the RCD was not going to sell any portion of the 23 acres, however, if they do decide in the future to sell it, then the best that they could do would be to advise the LNPOA that that land may go up for sale.

B. Board Member Election of Officers – Dan motioned for Joe Olliges to be President. Herb seconded the motion. Motion approved unanimously by roll-call vote. [05-05-06]

Joe motioned for Jerry Sellers to be vice-president. Bill seconded the motion. Motion approved unanimously by roll-call vote. [05-05-07]

Joe motioned for Herb Hill to be Secretary. Jerry seconded the motion. Motion approved unanimously by roll-call vote. [05-05-08]

Jerry motioned for Carl (Bill) Piper to be Treasurer. Joe seconded the motion. Motion approved unanimously by roll-call vote. [05-05-09]

Joe motioned for Dan Dummett to be Member at Large. Herb seconded the motion. Motion approved unanimously by roll-call vote. [05-05-10]

C. RCD Contacted for Land Sale - Jerry said that Mike Heng (who has 5 acres contiguous to the 23 acres) was interested in purchasing a 100'X740' strip of the 23 acres that is next to his property. Jerry said that they would have to have a survey done and find the pins to figure out where the property lines were. Jerry explained to Mr. Heng that the property would have to be put to bid. He said that this is a little bit different from what Gene had proposed because it is nothing more than a bowling alley strip of land that would probably serve no one's purpose except the adjacent property owner's.

Joann Guthry asked about purchasing some RCD property that is off of her property, however, Jerry told her that the RCD wasn't interested in selling it. She then asked if she could burn it off and plant wildflowers. In the past she had requested that the RCD not mow the area and now it has become very overgrown. Jerry gave her permission to burn it off and plant the flowers.

In reference to Gene's request for land, Chuck said that he understood that the RCD didn't want to sell the property, however, it was conceivable that they could do a trade for like kind (for example, by Babbling Brook where the RCD had previously wanted to put a siltation basin) if the LNPOA (which he said he can't speak for) and the RCD were interested in doing that. Jerry said that Babbling Brook was too narrow to be used as a silt basin. They briefly discussed the pros and cons of a trade and Jerry said that it would probably be something that they would have to take to their legal council if it was something that both boards were interested in.

Gene asked how much silt the county would let the RCD dump out there and Joe and Jerry said that the county doesn't have any say over the RCD because they are on the same level as long as they don't violate any county rules.

XI. Guests/Public Opinion
(Limit 10 minutes per guest/group. Please hold all comments until this time).

Becky –Accountant/Attorney Contract - According to the schedule of events that Tina provided for the board when she was a member, the board needs to vote to either continue to use the accountant and lawyer for the next year or to look for new ones. Bill motioned to continue to use the current accountant and legal firm that they are using, subject to change at a future date. Joe seconded the motion. Jerry asked if that included the attorney and Becky said yes. Joe said that the RCD doesn't have a contract with him, rather, he is hourly. Joe said he can understand voting for the accountant, but he would like to table voting on the attorney because they just received a letter from Nye that outlined his fees for the year, but didn't have anything about a contract in it. Bill amended his motion to only include approving a year contract with the accountant, Lindgren, Callahan, and VanOsdel. Joe seconded that motion. Motion approved unanimously by roll-call vote. [05-05-11]

XII. Adjourn: Dan motioned to adjourn the meeting at 9:16PM. Jerry seconded the motion. Motion approved unanimously by roll-call vote. [05-05-12]

XIII. Executive Session: Acquisition

Next Scheduled Date: June 2, 2005

May 5, 2005 Motion List

1. Bill motioned to approve the agenda. Dan seconded the motion. Motion approved unanimously by roll call vote. [05-05-01]
2. Jerry motioned to approve the April 7th minutes. Bill seconded the motion. Motion approved unanimously by roll-call vote. [05-05-02]
3. Joe motioned to approve the treasurer's report. Herb seconded the motion. Motion approved unanimously by roll-call vote. [05-05-03]
4. Joe motioned to hold a special meeting on Thursday, May 12th at 8:00PM to discuss the FY2006budget. Herb seconded the motion. Motion approved unanimously by roll-call vote. [05-05-04]
5. Joe motioned to approve Nordman's proposal NTE \$2,400 to remove the 2,200 cubic yards of silt from the Flag Road Silt Basin to the 23-acre site, leveling both sites afterward and the second proposal of \$2,100 to construct the deflection island to deflect water flow and to give them a footing to clean the larger pool at the silt basin. Bill seconded the motion. Motion approved with Joe, Jerry, Herb, and Bill in favor of the motion and Dan against the motion. [05-05-05]
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8. Joe motioned for Herb Hill to be Secretary. Jerry seconded the motion. Motion approved unanimously by roll-call vote. [05-05-08]
9. Jerry motioned for (Bill) Piper to be Treasurer. Joe seconded the motion. Motion approved unanimously by roll-call vote. [05-05-09]
10. Joe motioned for Dan Dummett to be Member at Large. Herb seconded the motion. Motion approved unanimously by roll-call vote. [05-05-10]
11. Bill motioned to continue to use the current accountant and legal firm that they are using, subject to change at a future date. Joe seconded the motion. Jerry asked if that included the attorney and Becky said yes. Joe said that the RCD doesn't have a contract with him, rather, he is hourly. Joe said he can understand voting for the accountant, but he would like to table voting on the attorney because they just received a letter from Nye that outlined his fees for the year, but didn't have anything about a contract in it. Bill amended his motion to only include approving a year contract with the accountant, Lindgren, Callahan, and VanOsdel. Joe seconded that motion. Motion approved unanimously by roll-call vote. [05-05-11]
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**R.C.D. FUNCTIONAL AREAS OF RESPONSIBILITY
FOR
BOARD MEMBERS**

Given the complexity this governmental body is entrusted to govern, I feel it would be beneficial that the board members be responsible for functional areas that need attention on a daily, weekly and monthly basis.

The functional duties are in-addition to the responsibilities as stated in Ordinance Code of LN/NL River Conservancy District of Illinois. Effective: April 9, 2002. (See Chapter III – Officers and Employees, Page 4- Sections D, E, F, and G.)

If for any reason you cannot provide the needed attention to a task or function it will be your responsibility to get another board member to help you with it. As new matters come to us it may be necessary I will have to pass them onto a board member for his attention.

President

- Judicial committee
- Property surveys
- News Letter Articles, updating white hand book
- Personnel - employee (Becky)

Vice President

- Real Estate – negotiations, deeds, exempt status
- Lake Management Committee – fish stocking, dredging, lake survey, goose Permit, etc.

Secretary

- Above water lake structures – docks, boat ramps, beaches, water testing, boat dock and/or shoreline improvement.
- Facilities Management – Lake Court Center, construction, landscaping and signage.
- Personnel – employees (Don Bluemel Mike Schiltz.) Doug Meyer if used at the recreational center.

Treasurer

- Fiduciary responsibilities for all RCD monetary transactions
- Lock box administration
- Financial Analysis – charges for Lake Court Center, Bills
- Purchase orders and contracts

Member – At – Large

- Personnel – employees (Doug & Luke Meyer) and contractual companies
- Dam inspection – roads, dam pipes & boards
- Ground Maintenance – Camp Grounds, Silt Basin, Mowing and cleaning & raking beaches weekly. Placing and removing line floats/swim buoys at the beaches.

